

**Elko Institute for Academic Achievement Meeting Minutes**  
**December 22, 2008**  
**McMullen McPhee Board Room**

Start time: 5:50 PM

Person's Present:

- Carrie Allard
- Cheryl Hecht
- Leslie Creel
- Mary Glaser
- Jon Wahrenbrock
- Mark Paris
- Lucy Downer
- Kim Paris
- Dorothy Hull

Motion to approve minutes – PASSED

Color coding

Discussion

Action to be addressed next meeting

### **Public Comment**

Lucy wants go through budget with Mark Paris via e-mail so she and Stephanie can fully complete the Barrick donation request package. **She will bring spreadsheet to next board meeting.**

People suggested approaching General Moly, A-1 radiator, Sandvik, Dave Knight once the packet is done.

### **Unfinished Business**

Final Board Member selection is pending clarification on state requirements for three teachers to be on the board. Karen holding off on resignation since her status as a teacher is needed for Board. **Carrie - You have to have three teachers. Tom's suggestion is to increase the board to nine. These board members don't have to be super-active on the board, but would fill the position. Cheryl has some contacts she will approach. Carrie to check for clarification on if she qualifies. TABLED**

**Karen Ash was not present to present Karen Green's bill. Karen Ash and Carrie Allard gave her \$300 in the past. What's the NRS procedure for paying bills? Payment by-laws may need to be revisited. TABLED. Kim Paris to look into NRS 386-573.**

**Cheryl will get codes to Leslie so she can post minutes and agenda.**

**Dorothy signed and notarized Board of Directors' form.**

**Karen to get form notarized – She came in and notary wasn't here. Don't know if she got this completed.**

Cheryl talked to the Gary Horton and he feels the charter school will receive exactly what the district receives per pupil: \$7002 + \$947.

Jeff Zander to check in on status of Union Contract/State Requirement conflict regarding teachers being guaranteed their job back. Carrie talked to Ricci about this. If a teacher puts in for a formal leave of absence by March, they can get their job back. You do not have to inform them of your reason. Cheryl suggests that they are better off to be up front with the reason. NRS 386-595 addresses this. Cheryl tried to contact Jeff Zander about this, but didn't reach him. She will try again.

RNDC (Rural Nevada Development Co) provides operating loans and working capital loans for businesses. They may have funds available. Mark Paris will call to check on this. Contact people are Mary, 1-866-404-5204. USDA contact person is Ernest.

If a teacher leaves another school, we have to hire them at a minimum their previous jobs' rate of pay, unless they are out of state or a new hire. A majority of your staff has to be "highly qualified". Carrie cannot find any specifics on the meaning for K-6. It is detailed for upper levels. The term essentially means nothing. We cannot accommodate severely disabled children, but for Resource Room (special ed) teachers, there are special licensing requirements. They need an endorsement of some kind that the school district is unaware of. Jon's wife checked on web and says it's 30 credits in a prescribed curriculum, and a person has up to 3 years to get it.

Carrie says the people she talked to do want full-day kindergarten. Mark asked, can have a contracted fee-based after school enrichment program? Mountain View does this with Fun Factory.

Boys and Girls club and Noah's Ark picks up kids for school. Kim Paris will call Fun Factory regarding transportation.

Great Basin Bank of Nevada Personal Profiles are being filled out by board members. Mark to open account.

Action item to accept resignations and officer change.

Officers Change:

President - Cheryl Hecht transferred this position to Carrie  
Treasurer - Carrie Allard transferred this position to Cheryl

Jon made motion to adopt by-laws with correction that section 2 of page 11 article 4, officers be changed from chairperson to president

Mark provided draft (for reference only) lease to attendees. Carrie thinks that we as a board cannot sign a lease. She will ask Ricci Elkins who signs the lease.

Architect. Kathy Laughlin said she could do it if she does it under her husband's contractor's license. Cheryl to approach Kathy Wines who just got her license.

Need to clarify "Letter of Intent" form to those who were at Meet and Greet. No lead person was identified for this.

Stephanie Alberts-Weber's Environmental Assessment contact visited the building and feels the assessment should be quick and easy.

## New Business

Add ACTION ITEM to next agenda so that we can enter into a lease agreement if need be.

Cheryl to call Ted at the city to check on if we need to make zoning change from commercial. Jim Weiner, real estate agent with Coldwell Banker and the building's broker, said it might need to change to public zoning. The fact that Great Basin College used it without a zoning change suggests it's not an issue.

Jon mentioned year-round school as a possibility.

Cheryl to compile questionnaires from Meet and Greet : full day kindergarten, skills to donate, post FAQ's on website

Tim Wickersham, president of (ECCTA) Elko County Teacher Association, will talk to board at any time. He would like to ask us questions about what teachers are asking him about the charter school. Carrie will invite him.

Next meeting needs an action item to approve committee formation: Budget Committee, Curriculum, Facility, Teacher Recruitment, Principal Recruitment, Website Maintenance, Policies & Procedures Manual, Volunteer Recruitment, Student Enrollment Procedure Committee. Cheryl to send compiled e-mail addresses to Leslie. Let persons know that if they are interested, let us know via e-mail or by attending the next board meeting.

Mary will donate storage space in a barn for furniture. Cheryl has a horse trailer for hauling. The Charter School has first dibs on any items being discarded by the school district. Mark suggested we draft a letter to the district. Carrie will call Stephanie and see if she will draft a letter.

Next meeting 4:30 PM, the 29th

7:45 PM Jon made motion to adjourn. Leslie seconded. All in favor.