

Elko Institute for Academic Achievement Meeting Minutes
March 25, 2009
McMullen McPhee Board Room

Meeting Called to Order by Carrie Allard: 5:05 PM

Board Members Present:

- Leslie Creel, Secretary
- Cheryl Hecht, Treasurer
- Kathe Linnell (departed 6:05 PM)
- Mary Glaser
- Royal Orser

Public Present:

- Pat Tsunemori
- Steve Romero
- Catherine Wines
- Kim Paris (5:30 PM to 6:15 PM)

Motion to approve March 16th minutes PASSED

Public Comment

Catherine Wines presented an amended plan that provides skeletal plans that decrease the property owners' \$100,000 deposit requirement to \$35,000. S

Steve Romero explained the terms of the lease: EIAA will be leasing 11,700 ft² for \$0.60 /ft², includes property taxes, water, garbage pickup, street sweeping and maintenance for heating units and swamp coolers. The landlord will build out play yard, exterior upgrade and provide some demolition. The roll-up doors will be replaced with grid windows. There will be a \$70,000 trust fund, paid into equally by both parties. Bid process and contracts will be approved by both parties. The rent at \$8,100/month provides him a 10 year, 8% return. Landlord is paying for fence and/or block wall; he would like to tie this improvement into his development plan for his entire property.

Catherine Wines said the school will want task lighting. Steve Romero said skylights are a possibility and would cost \$2000 - \$3000 each; this could be discussed and potentially wrapped into lease. Catherine suggested requesting someone donate the flagpole.

Unfinished Business

BOARD

Kevin McKinney fingerprinted board members.

BUDGET

Mary Koehner from RNDC gave our application to Jerry Martin. Mr. Martin, former executive with Pioneer Citizen's Bank, is on their loan committee and his biggest concern is that there is no collateral. He said they could probably do a \$25,000 loan, payable over 5 years with 7.5% interest.

Reimbursement – Board approved payment to Catherine Wines \$4300 and post office box for \$72 approved.

No one knows if **Dorothy** submitted application to Nevada PERS. Need to submit to PEBS, too.

FUNDRAISING

Mark thinks a couple people need to sit down with Lou Schack and Mary Korpi. **Jon** and **Royal** said they are willing to approach Lou.

BUILDING

Royal moved to approve Catherine Wines to write up plans for building improvements. All in favor.

Jim Winer said he would look over lease. Charter school consultant suggested we have an attorney and a realtor/broker look over the lease. Kathe made motion to have Dave Stanton review lease. **Mary** will forward. Approve building lease. – **TABLED**

Agenda Item for next meeting to approve lease. **ACTION ITEM**

CURRICULUM

Curriculum Night will be Tuesday April 21st at GBC 121.

STAFF

Cheryl found a secretary application to post. She will send for website posting.

Carrie will put advertisement in "Help Wanted" section of newspaper.

STUDENT ENROLLMENT

Enrollment begins April 6th, 9 AM at the McMullen-McPhee office.

COMMUNICATIONS

A person has been identified for Spanish translation.

There will be two information nights on April 5, 4:00 PM and one on April 9th, 6:00 PM, in the building. Curriculum night will be on April 21st. **Cheryl** to get key to Carrie.

POLICIES AND PROCEDURES

This committee meets on Saturday. Leslie will give Cheryl a disk that has the Policies and Procedures manual provided by John Hawk of Nevada State High School.

At the "Board Rights and Responsibilities" class in Reno last weekend, Leo Ramos from Mariposa Charter school offered to provide EIAA with their Employee Handbook that is currently being prepared by a lawyer.

VOLUNTEERS

The GoogleDocs spreadsheet was updated.

MISCELLANEOUS

Carrie talked to Brian at the tech department at GBC and gave him Andrew Swan's number. She asked if he would see what is required to run PowerSchool. Cheryl said it is \$3000-\$5000 for them to set it up, which doesn't include the program. It is a state requirement to run this software. Many teachers have been trained on this program.

New Business

Next meeting is 4:30 PM, Monday, April 6th.

Meeting adjourned at 6:35 PM