



Elko Institute for Academic Achievement
A Public Charter School
Elko, Nevada

PUBLIC MEETING NOTICE

The Elko Institute for Academic Achievement will meet in a regular session on Monday, July 27, 2009 in the McMullenMcPhee Accounting Board Room on 215 Bluffs Ave, Suite 300, Elko Nevada, beginning at 4:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Board of Directors.

This notice is posted pursuant to the NRS as amended by the Legislature.

This notice is to be posted at the following public places:

**ELKO COUNTY COURTHOUSE
ELKO POLICE DEPARTMENT
ELKO CITY HALL**

Dated this 21st day of July, 2009.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Mark Paris, 215 Bluffs Ave, Suite 300, Elko Nevada, or by calling 775-738-7157.

Leslie Creel, EIAA Board of Directors' Secretary



ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

A Public Charter School

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**Elko Institute for Academic Achievement (EIAA)
4:30 P.M. (P.S.T.), Monday July 27, 2009
McMullen McPhee Accounting, Board Room
215 Bluffs Avenue, Suite 300, Elko, Nevada**

CALL TO ORDER

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

APPROVAL OF MINUTES: June 29, 2009

I. PUBLIC COMMENT PERIOD

A. This agenda item is to provide time for the general public to address Elko Institute for Academic Achievement (EIAA) regarding items of concern not specifically listed on the agenda. Action cannot be taken at this time, but a matter can be set on the agenda for future meetings, as appropriate.

II. UNFINISHED BUSINESS

A. Board Members

1. A replacement for Karen Ash's position on the board will be discussed.

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Approval of Public Relations communication issues and potential funding opportunities.

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1. PR and fundraising opportunities will be discussed and acted upon as they arise.

ACTION ITEM

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Teaching and Administrative Assistant Positions

1. Board will approve the successful applicants for teaching positions and the administrative assistant. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

2. Board will discuss a July 13th start date for the administrative assistant position, possibly using the administrative services of an employment agency until the school is positioned to handle payroll and insurance. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

III. NEW BUSINESS

A. Policy and Procedures Manual

1. A policy and Procedures manual provided by Cheryl Hecht and Mary Glaser will be discussed and voted on.

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Insurance Proposal

1. An insurance proposal from A and H Insurance, disseminated by Jon Wahrenbock at the June 29, 2009 meeting will be voted on.

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Curriculum Materials

1. The purchase of curriculum materials will be presented and voted on.

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

D. Building

1. Any changes to the building to ensure occupancy by September 8 will be discussed.

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

E. Reimbursement

1. Requests for reimbursements will be addressed. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

F. Budget

1. Discussion and possible approval of 2010-2011 school year budget.

Board action necessary. APPROVE, DISAPPROVE, FORWARD, TABLE

IV. REPORTS

A. Timeline Review and Planning Workshops

B. Committee Reports

- 1 Budget and Finance
- 2 Fundraising
- 3 Facilities
- 4 Staff Recruitment
 - 4.1 Administrative Assistant
 - 4.2 Instructional Staff Recruitment
- 5 Communications (Web Site, E-mails and Public Relations News Releases)
- 6 Policies & Procedures
- 7 Student Enrollment
- 8 Volunteers

NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

V. ADJOURNMENT

Respectfully submitted,

Leslie Creel
Secretary, EIAA Board of Directors