



**Elko Institute for Academic Achievement Meeting Minutes  
July 27, 2009  
McMullen McPhee Board Room**

**Meeting Called to Order:** 5:00 PM

**Board Present:**

- Jon Wahrenbrock
- Cheryl Hecht
- Kathe Linnell
- Mary Glaser
- Carrie Allard (conference call)

**Board Not Present:**

- Leslie Creel
- Dorothy Hull
- Royal Orser

**Public Present:**

- Karen Ash
- Mark Paris
- Mike Hecht
- Ashley Perkins
- Iris Scott
- Pat Tsunemori
- David Melarchek from Frontier Communications

June 29 meeting minutes were approved.

***PUBLIC COMMENT***

Pat thanked the board for sending him to the Charter School conference.

***ADMINISTRATIVE DISCUSSION***

Diana Mudford e-mail talks about an AYP analysis, requesting a reconciliation. Pat suggested it was a mass mailing that didn't need to be addressed by EIAA. He will e-mail them back. Carrie left a message with Andrew Schwann of Power School.

Henry King, manager of Nevada Proficiency Examination Program, wrote an e-mail explaining that they have usual quarterly meetings to meet with the test directors for districts and charters to share information about Nevadas assessments. The next one is August 13, 8:30 AM – 11:30 AM, originating from Carson City, but teleconferenced at several sites. Pat will contact him.

The Policies and Procedures manual is being prepared by Karen Ash. A meeting will be devoted just to the review of this document.

***BUILDING***

Karen talked with Nevada Energy who proposed upgrading the ballast in the lights to for a cost that would be recouped in three to five years. A parent who knows a little bit about electricity could easily redo it. He would need to come back and inspect it to get a rebate. Karen told him we would address this next year as funds are limited this year. We are interested and it will be address it at next meeting.

Jon met with Mike and Alan Kightlinger to address outstanding issues with the building. Three items that remain are a visible address on the exterior, inspection of the pressure relief valve on the hot water heater, and door hardware on the doors on the west end of the building so that doors cannot be opened on the exterior except by key (and no deadbolts). Fire alarm needs to be moved because A/C ducting is in the way.

Pat will switch utilities to be in the EIAA name.

Judy Towns has sent information for janitorial services. Mark budgeted \$500 to \$1000 for contract for the services that we don't want students addressing. Jon will have someone identify the tasks with which we will need assistance.

Pat ordered an Airliner to discuss with teachers if they prefer to use it over a Smartboard.

Pat got computers from the district today. Stephen said we can use Ed's Place for storage as we have to wait for walls to be painted and the floor to be waxed.

JBR donated a copier.

Paper supplies need to be ordered for the first day of school.

Table and desk inventory need to be taken.

School will be selling surplus items on August 6<sup>th</sup>.

Debbie Hoover said the Wal-Mart foundation has grants we might be able to apply for.

Newmont is moving offices and may have extra furniture. Mark contacted Matt Murray to request furniture, but has not heard back.

Nevada State Bank donated items as well.

Kevin Ansell has said there may be some used phones that they could donate to the charter school. Mike Hecht will check on phones from an El Aero sale, too.

### ***STAFF***

Board approved Pat's request to approve Alicia Groso, Jamie Brown, Deb Howard on contract, Melinda Quillia, Celeste Rawson, Amanda Hylton, and Kim Paris (24 minutes into recording). If more students attend, another teacher will be added.

Administrative Assistant has yet to be hired.

Insurance Proposal from A&H was presented by Jon Wahrenbrock. This covers General Liability, Employment Practices, Educator Liability, Directors and Officers Liability for an annual cost of \$9615. The board approved this expenditure.

### ***ENROLLMENT***

EIAA is still taking students. We have 184 students, but this includes kindergarteners which count as 0.6 of a student.

### ***BUDGET***

Gary Horton from the state said to send an updated enrollee list around August 10<sup>th</sup>. About 10 days after the charter is approved on August 13<sup>th</sup>, we will receive the first distribution.

The purchase of K-8 Curriculum Materials was approved for \$14,479. This includes Saxon Math and M<sup>3</sup> materials. The budget allows \$43,000 for curriculum. As the year progresses, more curriculum materials will be ordered.

Kim paid Silver State \$485 for Fire Extinguishers.

Motion to approve the 2009-2010 budget narrative as e-mailed to the state was approved by the board.

### ***FUNDRAISING***

11<sup>th</sup> Street Deli fundraiser is in the works. Kim has met with Annette Kerr. They are also discussing a kid-oriented basket silent auction fundraiser. The date has yet to be settled.

Chamber of Commerce letter status is not known.

For persons older than 70.5, a person can donate money from their IRA and it's tax deductible.

### ***COMMUNICATIONS***

Karen has some EIAA notices prepared to post around town for advertising the school.

### ***VOLUNTEERS***

Dr. Colon offered to help vision screening.

Dr. Manilla offered to help with Dyslexia.

Janice Collett offered to help with music.

## ***BOARD DEVELOPMENT***

Iris Scott was presented as a possible board member replacement.

Meeting adjourned at 5:50 PM.

Next meeting is 4:30 PM on Monday, August 3<sup>rd</sup>, 2009.