



**Elko Institute for Academic Achievement Meeting Minutes
August 10, 2009
McMullen McPhee Board Room**

Meeting Called to Order: 4:39 PM

Board Present:

- Jon Wahrenbrock
- Cheryl Hecht
- Leslie Creel
- Dorothy Hull
- Carrie Allard
- Kathe Linnell
- Mary Glaser

Board Not Present:

- Royal Orser

Public Present:

- Iris Scott
- Karen Ash
- Ashley Perkins
- Mark Paris
- Pat Tsunemori
- Ellen Muth
- Mike Hecht
- Melissa Fonder

PUBLIC COMMENT

Ellen Muth is retired after doing 22 years doing library work and would like to help in any way she can help.

Thursday morning, August 13th, at 8:30 AM, the Nevada State Board of Education public meeting will be broadcast to the School District Board conference room, 1092 Burns Road. Tom McCormack has stated that Department of Education has reviewed all material submitted required for conversion of a Subsection 7 charter to a Subsection 5 (full) charter under which we may begin operation of the Elko Institute for Academic Achievement. He expects the state board will accept his recommendation for a full charter conversion.

BUILDING

Wednesday at 11:30 AM, Roger Rahming, Management Analyst for the Department of Education, will meet at McMullen Mc-Phee .

Stephen Romero is waiting for the permit to work on the playground. Stephen said we need a flagpole, basketball hoop and playground equipment. John Wahrenbrock will call Rick Howalls about Park and Recreation surplus. Pat Tsunemori will contact Josh unused district equipment. Dorothy Hull and Pat will contact Eagle Scouts about getting a flagpole donated. Melissa Fonder will check with the Girl Scouts on donating a flag.

As soon as the painting is done, the floors will be polished. Then we can start moving furniture in. Carrie will ask Stephen for a projected completion date. Stephen has a polisher that he will give to us to maintain the floor.

Contact Delmo or Curtis about getting the parking lot sealed and repainted. Once this is done, we can ask for volunteers to pull weeds and beautify the containers in the parking lot.

STAFF

Pat requested an additional five days be paid for staff to do Professional Development before school starts. Cost would be about \$20,000 in additional funds. John Wahrenbrock said he doesn't think we have the money to pay for this. He asked Mark to rework the budget numbers .

Shawn Bledsoe, will talk to us about 403b plans, which don't cost the school much. Dorothy Hull recommends that that person talks to the administrator on this.

ENROLLMENT

194 applications have been returned. Karen passed out a breakdown of the number of students per grade. Karen can send out registration packets to the parents of ten children that have contacted us with enrollment forms. If packets are submitted for all ten kids, we could hire an extra teacher. Considering we will lose students through the year, Carrie made a motion to accept 20 new applicants this week. If a new teacher is hired, this would put us below the 20:1 student:teacher goal. As there are 33 enrolled kindergarteners, we can take up to 7 kindergarten students, too.

BUDGET

Pat requested reimbursement for three laptop desks, tables, bookcases, \$400. We can pay him back after we get the check from the state. He will donate the \$80 he spent at the district surplus auction.

Robert Pratt provided 40 hours of computer expertise and invoiced Pat, \$800. Board Approved.

Carrie submitted a Nevada State Department of Education bill of \$3000 for Power School. Board Approved.

Power School will ship software without approval.

P.A.G.E. group donated \$340.

FUNDRAISING

11th Street Deli Dinner is planned for August 27th, 6:30 PM to 10:00 PM. We will e-mail out a request that parents make themed baskets for silent auction. A committee will make a list of themes. It is suggested that volunteer servers wear white top and black bottoms .

Pat purchased salmon-colored granite slabs from the district that need to be recycled somehow.

Karen Ash is writing a grant to the federal government for charter school startup funds that weren't provided by the state. It is due the 26th.

COMMUNICATIONS

The district has been contacting parents to ask if their child will be attending the charter school. Parents need to be contacted to be reassured that the school is moving forward. The school will e-mail parents reiterating start time, strict dress code, fundraiser dinner, and open house day on September 2nd. A letter will be mailed after the full charter is approved on the 13th. Melissa Fonder will put together a current e-mail list for keeping parents informed. Pat and secretary will draft an e-mail tomorrow.

Carrie and John will try to meet with Antoinette to discuss how the district and the charter school can work together for communicating with parents.

BOARD DEVELOPMENT

Iris Scott was unanimously approved by the board to be a member.

Agenda item for next item to accept Royal Orser's resignation.

POLICIES AND PROCEDURES

There is a special meeting tomorrow for policies and procedures manual at 5:30 PM.

Meeting adjourned at 6:25 PM.

Next meeting is 4:30 PM on Monday, August 17th, 2009.