



Elko Institute for Academic Achievement Meeting Minutes
August 31, 2009
McMullen McPhee Board Room

Meeting Called to Order: 4:40 PM

Board Present:

- Leslie Creel
- Dorothy Hull
- Carrie Allard
- Mary Glaser (Mary left at 6:30 PM)
- Cheryl Hecht
- Iris Scott
- Kathe Linnell

Board Not Present:

- Jon Wahrenbrock

Public Present:

- Karen Ash
- Kim Paris
- Mark Paris
- Pat Tsunemori
- Carrie Dethlef

BUILDING

Western Nevada Supply will give EIAA a shipping container to use for storage. Carrie will talk to Stephen Romero about placing it on the adjacent lot.

STAFF

Pat went over the Teacher contract with the board and the board approved the contract unanimously. Since it is everyone's first year at this school, all teachers are considered "Probationary Teachers". This means they will be evaluated frequently.

BUDGET

Mark reported on the budget. EIAA received the first installment of DSA funds. EIAA receives four payments a year.

Teachers are allowed a \$700 budget for supplies. The board approved reimbursement of \$316 to Deb Howard, \$517.16 to Alicia Groso, and \$597.97 to Melinda Quillia.

The board approved payment of \$420 for computer services.

The board approved payment of \$1498.38 to Pat Tsunemori for OfficeMax purchases.

How are we going to pay teachers? Discussion concluded that we would pay semi-monthly, on the 1st and 16th.

Life Insurance. The district offers 2x base pay coverage. Pat will discuss with teachers if they are comfortable with the life insurance coverage offered with the health care package. AGENDA ITEM

Flexible Spending Accounts (FSA). Dorothy Hull will investigate the best company for EIAA to use, and will discuss this with Pat. AFLAC worked well for other organizations. AGENDA ITEM

TSA, Tax Sheltered Annuity, or 401K plan. AGENDA ITEM

Carrie will call United Way and ask them to come talk to teachers about signing up to donate.

Health Insurance. We need to compare State and Principal Health Insurance premiums. AGENDA ITEM

The board will consider contracting with McMullen-McPhee for accounting services. AGENDA ITEM

FUNDRAISING

The 11th Street Deli Fundraiser earned approximately \$2000.

Laptop Lunch fundraiser for September 2nd was approved.

BOARD DEVELOPMENT

The board will change meeting times to biweekly and 5:30 PM.

Pat will inform Curt Alleman of the meeting time change and see if he can and board will vote next week. AGENDA ITEM

Brenna Malone would like to be on the board and Dorothy Hull would like to resign, with her as a suggested replacement. AGENDA ITEM

POLICIES AND PROCEDURES

Pat and Staff drafted the discipline policy. Pat will include definitions for offenses, examples and method for appeals process. Board unanimously approved. This will be included in the policies and procedures manual to be submitted to the state before October 1st.

Meeting adjourned at 6:00 PM.

Next meeting is 4:30 PM on Monday, August 17th, 2009.