



Elko Institute for Academic Achievement
A Public Charter School
Elko, Nevada

PUBLIC MEETING NOTICE

The Elko Institute for Academic Achievement will meet in a regular session on Tuesday, September 22nd, 2009 in the Elko Institute for Academic Achievement multi-purpose room at 1031 Railroad Street, Elko Nevada, beginning at 5:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Board of Directors.

This notice is posted pursuant to the NRS as amended by the Legislature.

This notice is to be posted at the following public places:

ELKO COUNTY COURTHOUSE
ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT
ELKO POLICE DEPARTMENT
ELKO CITY HALL

Dated this 18th day of September 2009.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Lori Miner, 1031 Railroad Street, Elko Nevada, 89801 or by calling 775-738-3422.

Leslie Creel, EIAA Board of Directors' Secretary



ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

A Public Charter School
Elko, Nevada

**Elko Institute for Academic Achievement (EIAA)
5:30 P.M. (P.S.T.), Monday September 22, 2009-09-22
Elko Institute for Academic Achievement, Multi-purpose Room
1031 Railroad Street, Elko, Nevada**

CALL TO ORDER

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

APPROVAL OF MINUTES: September 14, 2009

I. PUBLIC COMMENT PERIOD

A. This agenda item is to provide time for the general public to address Elko Institute for Academic Achievement (EIAA) regarding items of concern not specifically listed on the agenda. Action cannot be taken at this time, but a matter can be set on the agenda for future meetings, as appropriate.

II. UNFINISHED BUSINESS

A. Board Members

1. A replacement for the open board position will be approved. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Approval of Public Relations communication issues and potential funding opportunities.

1. PR and fundraising opportunities will be discussed and acted upon as they arise.
ACTION ITEM

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Reimbursement

1. Requests for reimbursements will be addressed. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

III. NEW BUSINESS

A. Board Member Resignation

1. The board will vote to accept Dorothy Hull's letter of resignation from the board. **ACTION ITEM**

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Administrative Forms

1. Board will approve the forms for Personal Information Change, Payroll Deduction Authorization, Travel and Expenses Reimbursements, Acknowledgement of Receipt of Public Property, New Employee, and Salary Increase as presented by EIAA's accountant, Mark Paris. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Site Administrator Contract

1. Approval of the site administrator contract for Pat Tsunemori. **ACTION ITEM**

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

D. Janitorial Contract

1. Discussion of janitorial service options and approval of a contract. **ACTION ITEM**

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

E. Student to Teacher Ratio

1. Discussion and action will be taken to address the student to teacher ratio. **ACTION ITEM**

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

IV. REPORTS

- 1 Budget and Finance
- 2 Fundraising

- 3 Facilities
- 4 Communications (Web Site, E-mails and Public Relations News Releases)
- 5 Policies & Procedures
- 6 Student Enrollment
- 7 Volunteers

NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

V. ADJOURNMENT

Respectfully submitted,

Leslie Creel
Secretary, EIAA Board of Directors