



Elko Institute for Academic Achievement
A Public Charter School
Elko, Nevada

PUBLIC MEETING NOTICE

The Elko Institute for Academic Achievement will meet in a regular session on Monday, October 19th, 2009 in the Elko Institute for Academic Achievement multi-purpose room at 1031 Railroad Street, Elko Nevada, beginning at 5:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Board of Directors.

This notice is posted pursuant to the NRS as amended by the Legislature.

This notice is to be posted at the following public places:

ELKO COUNTY COURTHOUSE
ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT
ELKO POLICE DEPARTMENT
ELKO CITY HALL

Dated this 12th day of October 2009.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Lori Miner, 1031 Railroad Street, Elko Nevada, 89801 or by calling 775-738-3422.

Leslie Creel, EIAA Board of Directors' Secretary



ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

A Public Charter School
Elko, Nevada

**Elko Institute for Academic Achievement (EIAA)
5:30 P.M. (P.S.T.), Monday October 19, 2009-10-19
Elko Institute for Academic Achievement, Multi-purpose Room
1031 Railroad Street, Elko, Nevada**

CALL TO ORDER

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

APPROVAL OF MINUTES: October 12, 2009

I. PUBLIC COMMENT PERIOD

A. This agenda item is to provide time for the general public to address Elko Institute for Academic Achievement (EIAA) regarding items of concern not specifically listed on the agenda. Action cannot be taken at this time, but a matter can be set on the agenda for future meetings, as appropriate.

II. UNFINISHED BUSINESS

A. Accounting Services

1. The board will review the accounting services offered by McMullen-McPhee and vote on the contract presented.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Tax Sheltered Annuity (403b) Plan

1. Continued discussion of available providers for administering the staff's TSA plan. A provider will be selected from Dorothy Hull, Greg Lawrence or Shawn Bledsoe. **ACTION ITEM**

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Board Members

1. A replacement for the open board position may be discussed.

D. Approval of Public Relations communication issues and potential funding opportunities.

1. PR and fundraising opportunities will be discussed and acted upon as they arise. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

E. Reimbursement

1. Requests for reimbursements will be addressed. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

F. Office Aid

1. The board will discuss hiring an aid to assist in the front office.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

G. Classroom Aid

1. Pat Tsunemori will present the requirements for a classroom aid to the board. The board will vote to approve hiring a classroom aid to allow teachers prep time.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

H. Recess and Lunchroom Assistants

1. The board will hire an aid for recess and lunchroom duties.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

III. NEW BUSINESS

A. Multi-purpose room doors.

1. The board will approve the purchase of doors for the multi-purpose room.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Cafeteria Tables.

1. The board will approve the purchase of tables for use in the multi-purpose room.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

- C. Lunches. 11th Street Deli will present a plan for a school lunch take-out program.
1. The board will vote to allow 11th Street Deli to sell and deliver lunches to students.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

- D. Computers. Quotes for an integrated computing, printing and cart system will be presented.
1. The board will vote to purchase equipment in whole or in part.

Board action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

IV. REPORTS

- 1 Principal's
- 2 Budget and Finance
- 3 Fundraising
- 4 Facilities
- 5 Staff
- 6 Communications (Web Site, E-mails and Public Relations News Releases)
- 7 Policies & Procedures
- 8 Student Enrollment
- 9 Volunteers

Following the open meeting, there will be a closed meeting, for which there is a separate agenda. This meeting may open again following the closed session.

NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

V. ADJOURNMENT

Respectfully submitted,

Leslie Creel
Secretary, EIAA Board of Directors