



**Elko Institute for Academic Achievement Meeting Minutes
November 2, 2009**

Elko Institute for Academic Achievement Multi-Purpose Room

Meeting Called to Order: 5:39 PM

Board Present:

- Leslie Creel
- Carrie Allard
- Mary Glaser
- Iris Scott
- Brenna Malone
- Cheryl Hecht

Board Not Present:

- Iris Scott

Public Present:

- Karen Ash
- Mark Paris
- Pat Tsunemori
- Kim Paris (from 6:30 PM)

MISCELLANEOUS

The October 19, 2009 meeting minutes were approved with the storage container clarification under Building.

11th Street Deli does not want any part of accounting for lunches delivered to the school. The board does not want the school to take this on. The proposal will be passed to the PTA for their consideration.

Student Health forms went out to parents so that medications may be administered to students.

BUILDING

Karen mentioned pursuing the Nevada Energy program for financial assistance with replacing analog light ballasts with digital.

Carrie asked Cheryl to request her solar energy installation contact come talk to the board about solar possibilities for our school.

The city approved the new flagpole location.

The blinds for the school are in progress. The installer had to unexpectedly leave town.

An e-mail went out to teachers informing them that kids are not to write on the playground walls with the sidewalk chalk.

Mark talked to Chris Johnson at Chester Plumbing. He said we could use the storage container on his property. He just doesn't want EIAA to forget about it.

Rotary Club has volunteered to install coat racks in the school. This may need to wait until we have some more wall space.

STAFF

Classroom Aide. The board approved Pat to offer a teacher aid position to Kelly Dumont for \$21,000.

Janitorial Services. Insurance concerns with the current janitorial services still require clarification. AGENDA ITEM for next meeting.

The board discussed doing something staff appreciation. Karen suggested personalized Thank You cards. Carrie will get a feel for what they might enjoy at the next staff meeting. The board also discussed a Thanksgiving Party to thank staff and their families.

Raul would like to be paid weekly. Carrie said feedback has been good. Teachers would like to know what to do for the next rotation. A teacher is currently accompanying students to KettleBells. The school would like to continue, but students may have to pay to participate in the KettleBells program. Carrie mentioned the Igloo could be used for a nominal fee (~\$50/month) and is within walking distance. Board Members also mentioned pursuing options with SnoBowl, dance, bowling and swimming.

PowerSchool is up and running for teachers to use. It will be two to four weeks to make sure it is working for parent use.

Parent teacher conferences are scheduled for November 9th, 10th, and 12th.

Pat brought up the need to hire a Special Education teacher. He said there are four students who need speech and language assistance, six with specific learning disabilities, one mild mentally retarded, one health impaired, one learning disabled and one with social emotional development needs. Carrie rebutted with the argument that speech would not be addressed by a Special Ed teacher, and there would ultimately be six to eight students who would benefit from that staff member. This does not justify hiring someone. The reason some of these students are at EIAA is because of the promise of inclusion and the founders' philosophy to not provide them with a crutch. We need to meet with the parents of these students and let them know what EIAA has to offer: 20:1 student to teacher ratio, differentiated curriculum and a smaller school community. These student's individual needs can be addressed with focused contract services.

Pat will be getting out to do teacher observations, which are due by December 1.

BUDGET

Mark provided handouts to summarize the PlanwithEase program. AGENDA ITEM to approve the Service Agreement and Common Remitter Agreement next meeting.

Mark handed out an Unpaid Bills Detail page summarizing reimbursements due. Motion to approve passed.

Mark distributed an accounting procedures document that High Desert Montessori in Reno provided for us to use as a template. The finance committee will meet on the 10th for further discussion on developing EIAA's Fiscal Policies and Procedures.

Karen presented three different quotes from Dell: \$15,000 for 26 laptops and \$1421.99 for the cart. No Microsoft office software was included. Pat presented CDW-g quotes which included Office Pro Plus at a government rate of \$68/computer. Two Lenovo quotes and one HP quote was presented. The board approved the Lenovo purchase for the higher end machines (\$22,000 and \$1857 for the cart), upon further clarification that we are purchasing enhanced performance and not memory. Data will mostly be stored and transferred on USB memory sticks.

BOARD DEVELOPMENT

Jon Wahrenbrock's letter of resignation was accepted.

Meeting adjourned at 7:50 PM.

Next meeting is 5:30 PM on Monday, November 16th , 2009.