



**Elko Institute for Academic Achievement Meeting Minutes
November 16, 2009**

Elko Institute for Academic Achievement Multi-Purpose Room

Meeting Called to Order: 5:41 PM

Board Present:

- Kathe Linnell
- Leslie Creel
- Carrie Allard
- Mary Glaser
- Iris Scott
- Brenna Malone
- Cheryl Hecht

Board Not Present:

Public Present:

- Karen Ash
- Kim Paris
- Mark Paris
- Pat Tsunemori

MISCELLANEOUS

Mary moved to approve November 2, 2009 meeting minutes with the change of Board Not Present from Iris Scott to Kathe Linnell. All approved.

Policies and Procedures manual to be signed at next board meeting. Pat will fix page 5 and Mark will upload to the portal for board review.

The school will place a Thank You ad in the newspaper to those who have helped with school start-up during the week of Thanksgiving. Carrie passed around the existing compiled list.

BUILDING

The multi-purpose "In and Out" doors are being worked on by Lucy Downer.

The Janitorial person hired through Stephen Romero quit and Pat hired Ebenezer Janitorial Services. Board requested they provide proof of Workmen's Comp and Liability Coverage.

STAFF

Classroom Aide. The original person turned it down, but will reconsider at \$22k/year. Pat would like to have this person on board. Bachelors in Dance and Masters in Elementary Ed. Original offer was \$21k.

PERS and insurance would be additional. Pat will sit with staff and discuss what works best for them. Kim wants to be able to meet with teachers to make sure their prep time is best used. Cheryl moved to offer \$23k/year. Passed unanimously.

Power School is working. Parent Access should be working by the end of the week. Karen suggested we provide a computer at the school for parent use to access PowerSchool.

BUDGET

Physical Education opportunities were discussed with staff. Bowling, \$3 per session; swimming \$2 day pass – depends on lifeguard availability. Carrie talked with N.E.A.T. bus and they said they could work something out with transporting kids off-site. Carrie will talk to Coach America, too. It was suggested to start with IGLOO to see how transportation works. Karen said \$60/kid for a six week lesson, 2 times per week. Raul will no longer teacher our kids at 2:00 PM, but will do it at 10:00 AM. \$3.50/head for half hour. Carrie suggested she could sit down with interested teachers flesh out ideas and do a student survey.

TSA Plan (403b) is tabled until next meeting, pending review of outstanding issues by Mark Paris.

Mark handed out an Unpaid Bills Detail page summarizing reimbursements due. Brenna moved to approve list of unpaid bills as presented by Mark Paris, totaling \$8,381.14. Mary seconded. All were in favor.

Mark Paris handed out a Balance Sheet.

PRINCIPAL'S REPORT

Three students have left EIAA. These slots will be filled from the waiting list. Carrie stated we need to develop an exit interview/survey so we can document and address the reasons for students leaving the school. Carrie suggested we have a parent complaint procedure so parents know how to approach issues. Brenna suggests there be a complaint form so issues can be followed up on.

MEETING MINUTES ARE INCOMPLETE PENDING TRANSCRIPTION OF MEETING RECORDING AFTER 6:45 PM.

Meeting adjourned at 7:XX PM.