



Elko Institute for Academic Achievement
A Public Charter School
Elko, Nevada

PUBLIC MEETING NOTICE

The Elko Institute for Academic Achievement will meet in a regular session on Monday, December 14th, 2009 in the Elko Institute for Academic Achievement multi-purpose room at 1031 Railroad Street, Elko Nevada, beginning at 5:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Board of Directors.

This notice is posted pursuant to the NRS as amended by the Legislature.

This notice is to be posted at the following public places:

ELKO COUNTY COURTHOUSE
ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT
ELKO POLICE DEPARTMENT
ELKO CITY HALL

Dated this 8th day of December 2009.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Lori Miner, 1031 Railroad Street, Elko Nevada, 89801 or by calling 775-738-3422.

Leslie Creel, EIAA Board of Directors' Secretary

ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

www.eiaa.homestead.com

P.O. Box 386, Elko, NV 89803

eiaa@frontiernet.net



Elko Institute for Academic Achievement

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Elko, Nevada

**Elko Institute for Academic Achievement (EIAA)
5:30 P.M. (P.S.T.), Monday December 14, 2009-12-14
Elko Institute for Academic Achievement, Multi-purpose Room
1031 Railroad Street, Elko, Nevada**

CALL TO ORDER

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

APPROVAL OF MINUTES: November 30, 2009

I. PUBLIC COMMENT PERIOD

A. This agenda item is to provide time for the general public to address Elko Institute for Academic Achievement (EIAA) regarding items of concern not specifically listed on the agenda. Action cannot be taken at this time, but a matter can be set on the agenda for future meetings, as appropriate.

II. UNFINISHED BUSINESS

- A. Tax Sheltered Annuity (403b) Plan
1. The board will vote on signing PlanwithEase.com's Service Agreement and Common Remitter Agreement. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

- B. Approval of Public Relations communication issues and potential funding opportunities.

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1. PR and fundraising opportunities will be discussed and acted upon as they arise. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Policies and Procedures Manual

1. Policies and procedures as related to fundraising will be discussed. **NON-ACTION ITEM**

2. The policies and procedures manual will be approved as components are updated. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

D. Physical Education

1. Board will approve off-site physical education opportunities and the transportation required to facilitate them. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

E. Reimbursements

1. Requests for reimbursements will be addressed. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

III. NEW BUSINESS

A. Financial Administration

1. A temporary acting Financial Administrator will be appointed by the Board of Directors. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Administration

1. Unattended responsibilities related to Mr. Tsunemori's Administrative Leave will be addressed as necessary. **ACTION ITEM**

Board action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

III. REPORTS

- 1 Administrative
- 2 Budget and Finance
- 3 Fundraising
- 4 Facilities: Playground
- 5 Staff
- 6 Communications: Newsletters, Website, and Public Relations
- 7 Systems: Curriculum Implementation, Policies and Procedures, Fiscal Procedures
- 8 Volunteers

NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

IV. ADJOURNMENT

Respectfully submitted,

Leslie Creel
Secretary, EIAA Board of Directors