



**Elko Institute for Academic Achievement**  
*A Public Charter School*  
Elko, Nevada

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**PUBLIC MEETING NOTICE**

The Elko Institute for Academic Achievement will meet in a regular session on Monday, February 1, 2010 in the Elko Institute for Academic Achievement multi-purpose room at 1031 Railroad Street, Elko Nevada, beginning at 5:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Governing Body.

This notice is posted pursuant to the NRS as amended by the Legislature.

This notice is to be posted at the following public places:

ELKO COUNTY COURTHOUSE  
ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT  
ELKO POLICE DEPARTMENT  
ELKO CITY HALL

Dated this 27<sup>th</sup> day of January 2010.

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Lori Miner, 1031 Railroad Street, Elko Nevada, 89801 or by calling 775-738-3422.

Leslie Creel, EIAA Governing Body Secretary



# ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

*A Public Charter School*  
Elko, Nevada

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**Elko Institute for Academic Achievement (EIAA)  
5:30 P.M. (P.S.T.), Monday February 1, 2010-02-01  
Elko Institute for Academic Achievement, Multi-purpose Room  
1031 Railroad Street, Elko, Nevada**

## **CALL TO ORDER**

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

## **ROLL CALL**

**APPROVAL OF MINUTES: January 19, 2009**

## **I. PUBLIC COMMENT PERIOD**

A. This agenda item is to provide time for the general public to address Elko Institute for Academic Achievement (EIAA) regarding items of concern not specifically listed on the agenda. Action cannot be taken at this time, but a matter can be set on the agenda for future meetings, as appropriate.

## **II. UNFINISHED BUSINESS**

### **A. Tax Sheltered Annuity (403b) Plan**

1. The Governing Body will vote on signing PlanwithEase.com's Service Agreement and Common Remitter Agreement. **ACTION ITEM**

Governing Body action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

### **B. Approval of Public Relations communication issues and potential funding opportunities.**

1. PR and fundraising opportunities will be discussed and acted upon as they arise.  
**ACTION ITEM**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Policies and Procedures Manual

1. The policies and procedures manual will be approved as components are updated.

Governing Body action necessary **APPROVE, DISAPPROVE, FORWARD, TABLE**

D. Reimbursement

1. Requests for reimbursements will be addressed. **ACTION ITEM**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

E. Teacher Requests

1. Governing Body will discuss obtaining or purchasing items requested by teachers that would assist them in the classroom. **ACTION ITEM**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

F. Physical Education.

1. Governing Body will approve off-site physical education opportunities and the transportation required to facilitate them.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

## **II. NEW BUSINESS**

A. Objective setting

1. The Governing Body will discuss an appropriate date and vote to hire a consultant for phase 1 of an objective setting program. The first phase of the program is \$500. The entire program would cost \$1500.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

G. Run for Something Better School Awards Program

1. Governing Body will vote on submitting a grant to the National Association for Sport and Physical Education to establish a school-based running program.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

H. Job Description for Differentiation and Curriculum Specialist

1. Governing Body will vote on the job description for the Differentiation and Curriculum Specialist as proposed by the Systems Committee.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

I. Newsletter Approval

1. Approval of a Governing Body newsletter to parents.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

J. Complaint Procedure

1. Governing Body will vote on a formal process for parent complaint to be documented and addressed.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

K. Grade Level Meetings

1. The Governing Body will vote on holding a parent meeting for grade levels K-1, 2-3, 4-5, and 6,7,8 so that parents may voice concerns and be informed of the schools goals.

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

L. Pat Tsunemori

1. The Governing Body will meet in closed session to discuss administrative performance with Pat Tsunemori. Mr. Tsunemori's February 1<sup>st</sup> evaluation will be discussed. **NON- ACTION ITEM**

### III. REPORTS

- 1 Principal's
- 2 Budget and Finance
- 3 Fundraising
- 4 Facilities: Playground
- 5 Staff
- 6 Communications: Newsletters, Website, and Public Relations
- 7 Systems: Curriculum Implementation, Policies and Procedures, Fiscal Procedures
- 8 Volunteers

NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

### IV. ADJOURNMENT

Respectfully submitted,

Leslie Creel  
Secretary, EIAA Governing Body