



**Elko Institute for Academic Achievement Meeting Minutes
March 1, 2010**

Elko Institute for Academic Achievement Multi-Purpose Room

Meeting Called to Order: 5:38 PM

Board Present:

- Brenna Malone
- Carrie Allard
- Leslie Creel
- Mary Glaser (left at 6:50 PM)
- Cheryl Hecht (conference call)

Board Not Present:

- Kathe Linnell
- Iris Scott

Public Present:

- Mark Paris
- Karen Ash
- Lita Piffero
- Melinda Quillia
- Kim Paris
- Jen Schuler
- Tamberley Jueschke
- Josh Parks
- Julie Wootten

The minutes from February 16, 2010 were approved.

PUBLIC COMMENT PERIOD

The Spirit shirts are being worked on by a graphics designer, using artwork provided by students.

BUDGET AND FINANCE

Oasis online. Leslie Creel moved to approve the Oasis online contract for \$20,000/year, payable monthly. All in favor.

Mark Paris presented an Unpaid Details list for a total of \$13,425.66. Kim submitted a request for \$589 for the St. Louis GT NGAC conference last October; this will be pulled from her \$700 supply budget.

Leslie Creel moved to approve the Unpaid Bills Detail as presented by Mark Paris. All approved.

Mark Paris stated that due to the storms back east, there was a delay in the deadline for the USAC grant. He was able to get one submitted on time. For that, we need to come up with a technology plan. We may be able to get some of the Oasis Online tech support, Smartboard and computer purchases reimbursed through this grant.

An EIAA Credit Card would make purchasing items on-line easier. The signors and credit limits will be Lori (\$1000), Kim (\$1000), Carrie(\$7000), and Leslie (\$1000).

Mark Paris presented a request letter for an auditor's proposal. He will send them out to four institutions. The governing body approved sending out the letter.

Budget and Finance. Gary Horton, in charge of the Distributive School Account, provided an e-mail to Mark Paris which shows a cut of \$15,000 from now to the end of the school year. This changes the DSA to \$6,730/student/year.

FUNDRAISING

Fundraising. The PTSO raised \$100 from the Giving Tree today.

FACILITIES

The playground equipment arrived and the quality was not acceptable. The Play Committee will return it and purchase other equipment.

Carrie presented a proposal from Elko Four Seasons. Weekly maintenance is \$30/week. Fertilizing is \$175. Turning on system is \$25 and winterizing is \$60. Karen says she thinks it will need to be reseeded. Leslie Creel moved to approve the Elko Four Seasons proposal for lawncare services, with adjustments to frequency of care as needed.

PUBLIC RELATIONS

Carrie explained the procedure for filling vacant student slots.

Carrie read Thank You letters to Joan Terry, Tamberley Jueschke, Ginni and Alky Mariluch, and Kim Huckins.

Volunteers. Pat gave Carrie a new volunteer plan on Thursday.

STAFF

Carrie has an interview scheduled with a speech person. There will be communications tomorrow for a Special Ed instructor.

Teacher requests. Melinda Quillia said the ideas she has heard is United Streaming and science kits. Further requests will result from the Systems Group - teacher meetings on Wednesday and Thursday

this week.

Mrs. Ash would like to take a class to the Interpretive Center. It is currently free admission and transportation is all that is needed.

Curriculum and Differentiation Specialist Job Description - Brenna provided an outline for Kim to fill in to help define the job. Kim has filled that in and it will be refined from that document.

Carrie explained Responsive Classroom Training. This will be discussed further as budget cuts are clarified.

Posting of the Administrator Position for the 2010-2011 school year to employment websites was approved.

The Systems Committee will be meeting with teachers this week to get an idea of their wants and needs for next year. Teachers will be asked to add to the want list, give ideas for the volunteer plan.

POLICIES AND PROCEDURES MANUAL

Carrie Allard discussed our growth plan, which currently increases by twenty students per year. The board voted to not grow. The Policies and Procedures and charter need to be changed to reflect this.

Brenna and Mary provided changes to two of the Policies and Procedures discussed at the last board meeting.

- Programs on school time. Motion to approve that an outline be presented to the Administrator was approved.
- Brenna went through the dress code. Skirts and skorts are subject to the same conditions as pants. Governing Body approved allowing dresses and jumpers in red, blue, white, khaki or a plaid combination of those colors.
- Low V-neck sweaters need further clarification

PRINCIPAL'S REPORT

No Principal Report was presented.

Meeting closed at 7:08 PM.