



**Elko Institute for Academic Achievement Meeting Minutes
May 5, 2010**

Elko Institute for Academic Achievement Multi-Purpose Room

Meeting Called to Order: 5:50 PM

Board Present:

- Leslie Creel
- Mary Glaser
- Cheryl Hecht
- Brenna Malone
- Kelly Eveleth (via phone)
- Carrie Allard
- Jacque Sloan
- Maria Harris

Board Not Present:

Public Present:

- Carroll
- Tamberley Jueschke
- Denise Edwards
- Carroll
- Cheryl Hecht
- Mike Hecht
- Jen Schuler
- Karen Ash
- Kim Paris
- Amanda Hylton
- Cari Dethlefs

PUBLIC COMMENT

No public comment.

AGENDA ITEMS

The board neglected to open up the last meeting to vote on placing Pat Tsunemori on paid administrative leave. The board approved the decision made in the last governing body meeting's closed session, in an open meeting.

The board voted to approve Ricci Elkins' contract for \$6000, plus travel expenses, with the understanding that if the contract were to exceed \$6000, the board president can approve a renegotiation. The contract is for assistance with the recruitment and selection process for our next administrator as well as for administrative support consulting in the interim.

Cheryl Hecht stated that according to by-laws the governing body needs to vote on who will be in here on a day-to-day basis.

Kelly Eveleth asked if it would be an option to designate a lead teacher and place the approval of it on the agenda for the meeting for next week. Brenna asked how important it is to have someone here daily, with five weeks left in the school. Jacque suggested hiring a substitute administrator. Carrie pointed out that we are over in sub pay and bringing someone in from the outside would require training them on our philosophy and culture.

Brenna made a motion that Carrie Allard polls teachers to see who could take a lead teacher roll for the remaining five weeks to solve remaining problems, using Ricci Elkins. AGENDA ITEM next week to approve the lead teacher identified by Carrie Allard.

The selection committee consists of Brenna Malone, Lori Miner, Chuck Petersen, Tamberly Jueschke, Jen Schuler, Ricci Elkins, Cari Dethlefs, Melinda Quillia, and Kim Paris. Kelly Eveleth suggested the book What Great Principals Do Differently by Todd Whitaker.

AGENDA ITEM for next meeting on what we can support for a relocation package. Ask Ricci what a comparable relocation package from other charter schools would be.

Cheryl Hecht provided a handout summarizing her results from the 1st grade math inventory. Jacque asked how we are using these. Cheryl would like to talk with the teacher more. Cheryl can go in and model teach for the teacher. Cheryl would like to get parents a summer activity calendar so they can work with their kids over the summer. Jacque asked if she wants to do this for all 8 grades. She has had one hour with Melinda Quillia, the 1st grade teacher, on Friday from 3:10 to 4:10 PM and looked through the results. Jacque asked if there is a particular reason we are doing this at the end of the year, rather than at the beginning. Kelly added that it can help with planning for next year. Cheryl is concerned that we're running out of time. Brenna doesn't have a scope of what the next step would be and would like it. She also wants to see where we are in the scope of the budget. Is it going to work into the remainder of the year? Or is it something for the next administrator? Carrie said she will ask Melinda to summarize her thoughts and how she is going to take this information and use it in the scope of the curriculum. Cheryl will get with Melinda to provide the board with a final presentation of results at the next weekday.

The board approved to allow Cheryl to complete the scope of her contract, as her completion passed the April 30, 2010 deadline.

8th Grade Field Trip is an AGENDA ITEM for next week.

Carrie requested board members volunteer to take on some of the tasks associated with board functions: set-up and take down board meetings; sending out board docs and maintaining them; policy and procedures: keeping track of them and creating them; updates and communications with the state: monitoring deadlines; public relations: BBQ, staff appreciation, thank you's; downloading meeting minutes to disc; consideration of Secretary position: meeting minutes, agenda postings, website updates, binder kept current; board doc maintenance; governing body development: training, member recruitment and orientation.

Meeting closed at 7:19 PM.