



**Elko Institute for Academic Achievement Meeting Minutes  
August 3, 2010**

**Elko Institute for Academic Achievement Multi-Purpose Room**

**Meeting Called to Order: 8:00 AM**

**Board Present:**

- Leslie Creel
- Carrie Allard
- Jacque Sloan
- Mary Glaser
- Brenna Malone
- Pat Sheehan (until 10:15 AM)

**Board Not Present:**

- Maria Harris

**Public Present:**

- Mark Paris
- Joan Terry
- Ginni Mariluch
- Dennis Edwards
- Tammy Clack
- Christa Bair

Meeting minutes from July 14 are approved.

***PUBLIC COMMENT***

Christa Bair asked how the classes are going to be grouped. Carrie Allard explained that there will be 1<sup>st</sup> and 2<sup>nd</sup> combination class, using testing to place students.

***AGENDA ITEMS***

All approved Pat Sheehan's appointment to the Governing Body.

The board approved the creation of a Selection Committee, numbers staying at 9 people. Three from the previous committee have voiced their interest. Mary Glaser volunteered to chair the Selection Committee. AGENDA ITEM for next meeting. Interested people: Mary Glaser, Alky Mariluch, Melinda Quillia, Tamberly Jueschke, Chuck Peterson, Jen Schuler

Special Projects Staff. A sign-in sheet will be at front desk. Mark Paris will provide a time sheet. Motion was approve to pay teachers \$20/hour, for a maximum of 40 hours throughout the month of August.

Agenda for the 11<sup>th</sup>: vote on attendance incentive pay; approve staff hiring; certified vs classified; organizational structure; job descriptions; by-law changes, changing Governing Body to 9 members, officer Positions, Administrative Assistant position. AGENDA ITEM

The board voted to approve the Interim Administrator, Daryl Kuiper, through the end of the 2011 Fall semester for \$6000/month, beginning as soon as possible. Mark and Carrie will work out details of the contract. Carrie and Brenna will be the point people. Leslie Creel abstained from the vote. Motion passed.

### ***WORKDAY***

Carrie Allard summarized her notes from the National Charter School Conference.

The Governing Body identified Governing Body Goals, School Goals and Next Year Goals.

The Governing Body outlined some process requirements for Director–Governing Body communications.

The Governing Body clarified the staffing organizational structure as outlined on next page.

Governing Body growth and succession was discussed.

#### **Commitments from Governing Body members from the workday:**

Brenna – Job Descriptions and Evaluation Tools

Mary – Reading Bylaws, Chairing Selection Committee

Leslie – Website, Board Binder, prepare intro for new members (expectations), Questionnaire, board calendar

Jacque – Attendance Incentive Pay and Extra Duty Pay, asking Mark for commentary

Carrie – take phone calls; state report: Asbestos and Accountability Reports

Meeting adjourned at 3:15 PM.

# Elko Institute for Academic Achievement



## Organizational Structure

2010-2011



