



Elko Institute for Academic Achievement
A Public Charter School
Elko, Nevada

PUBLIC MEETING NOTICE

The Elko Institute for Academic Achievement will meet in a regular session on Wednesday, September 22, 2010 in the Elko Institute for Academic Achievement multi-purpose room at 1031 Railroad Street, Elko Nevada, beginning at 5:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Governing Body.

This notice is posted pursuant to the NRS as amended by the Legislature.

This notice is to be posted at the following public places:

ELKO COUNTY COURTHOUSE
ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT
ELKO POLICE DEPARTMENT
ELKO CITY HALL

Dated this 17th day of September 2010.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Lori Miner, 1031 Railroad Street, Elko Nevada, 89801 or by calling 775-738-3422.

Leslie Creel, EIAA Volunteer



ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

A Public Charter School
Elko, Nevada

**Elko Institute for Academic Achievement (EIAA)
5:30 P.M. (P.S.T.), Wednesday September 22 2010-08-25
Elko Institute for Academic Achievement, Multi-purpose Room
1031 Railroad Street, Elko, Nevada**

I. CALL TO ORDER

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

II. ROLL CALL

III. APPROVAL OF MINUTES: August 18, 2010

ACTION ITEM

Motion Made by:

Seconded by:

For:

Against:

IV. Reports

A. Administrative

1. Volunteers

a) PTSO

- 1) Would like to do a food/toy drive 29 Nov-15 Dec and like to enlist, on a voluntary basis, teachers to allow students to package and wrap items on the 16th. We would encourage students to count and weigh the items we receive or determine how much paper was used in wrapping, maybe create their own math, science technology wrapping paper.
- 2) Would like to sell white and chocolate milk and milk substitutes at lunch for \$.50 per carton.
- 3) Would like to sell copies of "Clementine – the Monkey Princess" from the main office after school.

- 4) School Shirt Sales The PTSO would like permission to sell school T-shirts. Our idea is to have the T-shirts school colors (red, white or blue) with EIAA logo/mascot. We are looking into the actual shirt appearance and pricing. We discussed having "Student", "parent" , "teacher" etc. appear on the shirt. We were also wondering if it were possible to have Fridays set aside as a day that those who wanted to could wear the T-shirts in lieu of uniform shirt. Perhaps we could somehow involve "Red Fridays" and have the shirts just be red or something. On special dress days for whatever reason, they could wear jeans and the logo shirt.
- 5) School Signage The PTSO would like permission to purchase a school sign for the front of the school so that it is visible to the public and announcements can be displayed. We are looking into design and cost.
- 6) Harvest Festival Change. We are looking forward to the Harvest Festival and have decided to make it a more science oriented festival- "pin the bone on the skeleton", experiments with dry ice etc. We have a committee working on it, more details to come.

b) We now have morning drop off supervision on Railroad Street by "Sherrif" Dawn Courtney and we have office help in the mornings Monday, Wednesday, Friday by Louri Lesbo, and afternoon help Tuesday and Thursday by Teresa Shinpaugh. At lunch Denise Edwards is just terrific.

c) We are beginning to engage volunteers in our educational programs.

2. Staff issues

a) Debbie Elvin has been hired to be the administrative assistant, she has extensive training in Power School.

b) Katie Pitts' request for additional pay for additional work – Katie is our teacher aid but is certified.

c) Unused sick leave incentive pay – my recommendation - staff be allowed to accumulate unused sick hours to a maximum of 40 days

d) Sick leave sharing – my recommendation - a maximum of one day per academic year.

3. Facilities –

a) We still need some trash hauled

b) We need a desk moved to upstairs

c) We need some "cubbies" built

d) We need some shelving anchored to the walls.

e) If you have not been to school lately, check out the new tether ball poles, tables, hopscotch and 4 square patterns etc. by PTSO members.

4. Communications –
 - a) The communication wiring is completed. Some of it had to be used for telephone since it was forgotten.
 - b) Not all computers are functional but telephones are.
 - c) Oasis is still working with us in improving our system.
 - d) We have approximately 50 computers in our storage container.
5. Public Relations
 - a) NASB Conference in Las Vegas Nov 18,19,20. Registration deadline is 25 Oct for reduced rates: \$165 –New Board Member Orientation for Nov 18, Annual Conference \$250 Nov 19,20. Rooms \$60/night.
6. Regulatory Issues
 - a) The SAIN meetings were attended.
 - b) Elko Fire Department and the Nevada Department of Public Safety, Division of the State Fire Marshall - We passed the fire drill test – we are addressing the deficiencies. We still need to upgrade our fire alarm system and still need to address storage in the janitor’s closet.
 - c) Annual Performance Audit for NDOE – We are actively working on their check list
 - 1) The Corrective Action Plan produced by Sheri Espinoza was sent to Rorie Fitzpatrick.
 - 2) Staff training was completed by Sheri Espinoza August 26th 2010 and Rorie Fitzpatrick was so notified. The subject was special education requirements.

B. Committees

1. Administrator Hiring
2. Policies and Procedures

V. OLD BUSINESS

- A. Amend charter to increase Governing Body to nine members
 1. The Governing Body will vote on amending the bylaws and charter to increase the Governing Body to nine members.

ACTION ITEM

Motion Made by:

Seconded by:

For:

Against:

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. New Board Member

1. The Governing Body will vote to approve new board members.

ACTION ITEM

Motion Made by:

Seconded by:

For:
Against:

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Reimbursement

1. Requests for reimbursements will be addressed.

ACTION ITEM

Motion Made by:
Seconded by:
For:
Against:

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

D. Financial Accounting

2. Governing Body will approve the payment of bills.

ACTION ITEM

Motion Made by:
Seconded by:
For:
Against:

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

- NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

VII. ADJOURNMENT

ACTION ITEM

Motion Made by:
Seconded by:
For:
Against:

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

VII. ADMINISTRATOR ADDRESS

The administrator will be available to the general public following the Governing Body meeting

Respectfully submitted,
Leslie Creel
EIAA Volunteer