



## **ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT**

1031 Railroad Street, Suite #107  
Elko, Nevada 89801  
(775) 738-EIAA (3422)

# Elko Institute for Academic Achievement

## ***A Public Charter School***

**Elko, Nevada**

Elko Institute for Academic Achievement  
*www.eiaa.homestead.com P.O. Box 386, Elko, NV 89803 eiaa@frontiernet.net*

### **PUBLIC MEETING NOTICE**

The Elko Institute for Academic Achievement will meet on Wednesday,  
November 17<sup>th</sup>, 2010 in  
the Elko Institute for Academic Achievement multi-purpose room at 1031  
Railroad Street, Elko  
Nevada, beginning at 5:30 PM, P.S.T.

Attached with this notice is the agenda for said meeting of the Governing Body.  
This notice is posted pursuant to the NRS as amended by the Legislature.  
This notice is to be posted at the following public places:

ELKO COUNTY COURTHOUSE  
ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT  
ELKO POLICE DEPARTMENT  
ELKO CITY HALL

Dated this 15<sup>th</sup> day of October, 2010.

### **NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or  
assistance at the  
meeting are requested to notify Lori Miner, 1031 Railroad Street, Elko Nevada,  
89801 or by  
calling 775-738-3422.

Denise Edwards, EIAA Governing Body Secretary

# Elko Institute for Academic Achievement

*A Public Charter School*

Elko, Nevada

**Elko Institute for Academic Achievement (EIAA)**

**5:30 P.M. (P.S.T.), Wednesday, November 17th, 2010**

**Elko Institute for Academic Achievement, Multi-purpose Room  
1031 Railroad Street, Elko, Nevada**

## I. CALL TO ORDER

The Agenda for this meeting of the Elko Institute for Academic Achievement has been properly posted for this date and time in accordance with NRS requirements.

\_\_\_\_\_ p.m.

## II. ROLL CALL

A. Brenna Malone	_____ P	_____ A	_____ TC
B. Mary Glaser	_____ P	_____ A	_____ TC
C. Ed O'Donnell	_____ P	_____ A	_____ TC
D. Denise Edward	_____ P	_____ A	_____ TC
E. Maria Harris	_____ P	_____ A	_____ TC
F. Jacque Sloan	_____ P	_____ A	_____ TC
G. Pat Sheehan	_____ P	_____ A	_____ TC

## III. APPROVAL OF MINUTES: October 20<sup>th</sup>, 2010

### ACTION ITEM

Motion Made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

For: \_\_\_\_\_

Against: \_\_\_\_\_

## VII. PUBLIC COMMENT PERIOD

A. This agenda item is to provide time for the general public to address Elko Institute for Academic Achievement (EIAA) regarding items of concern not specifically listed on the agenda. Action cannot be taken at this time, but a matter can be set on the agenda for future meetings, as appropriate.

## IV. REPORTS

### A. Administrative

#### 1. Volunteers

##### a. PTSO

1. "Spirit Shirt" drive was successful- reorders 1<sup>st</sup> of December. Shirts can be worn on "special occasions"
2. Fall Festival was a success
3. Food/toy drive- Nov 29<sup>th</sup>-Dec 15<sup>th</sup> 2010

#### 2. Facilities

- a. Emergency lighting
- b. Not all wall shelving is anchored
- c. Janitor's closet not completed-more wall hangers, anchoring laundry tub.
- d. Piano

#### 3. Communications

- a. Parent letter was sent out

#### 4. Public Relations

#### 5. Regulatory Issues

##### a. ***Governing Body issues-see attachments for discrepancies-governing body might need to apply for MRE changes to bi-laws.***

1. Complete governing body member's files
2. Terms, incomplete terms, term lengths-Ms Elvin will be keeping records.
3. Annual parent meeting-election process
4. Annual governing body workshop
5. Expansion of governing body to nine members

##### b. ***Privacy protection policy- in progress***

##### c. ***Dress code issues- I thought it was decided at last meeting*** ***However:***

1. Sweaters with hoods
2. Velour sweaters/coats
3. Zip up sweatshirts with collars

#### 6. Disciplinary Issues

- a. Disciplinary policy

## **B. Educational**

1. Streetsmart-the drug issue-possible presentation for parents
2. "One rich problem"- Kuiper, Pitts, Rawson
3. Donation from Newmont of computer servers to EIAA with the help of Oasis.
4. Teacher evaluations are complete
5. Administrator evaluations
6. Evaluations of other staff
7. Professional Development day
8. Parent/teacher conferences
9. Mrs. Paris
10. Mrs. Espinoza
11. Ms. Forstrum
12. Ms. Elvin
13. Ms. Hylton's request for additional pay-she does yearbook and Does student council. My recommendation \$300.
14. After school detention-the monitor is the issue- Ms. Pitts has offered to be the monitor from 3-4 p.m. M,T,TH,F for \$300 per month.

## **C. Financial**

1. Mark Paris

## **V. NEW BUSINESS**

A.

### **ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**  
**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

**B. Seating of New Board Members**

1. The Governing Body will vote to seat Ed O'Donnell.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

**C. Election of Governing Board officers.**

1. The Governing Body will vote on the election of officers for the President, Vice President, Treasurer and Secretary positions.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

**D. Approval of Final Financial Audit**

1. Needs to be to the State, with Board approval by November 1, 2010.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

**E. Two Formal Complaints to the Board.**

1. These need to be discussed on how to handle.

**F. Selection Committee**

1. Governing Body will approve the items related to selection committee activities.

**ACTION ITEM**

**Motion made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

I. Shredding Service

1. Governing body needs to vote on services presented.

**ACTION ITEM**

**Motion made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

J. Teacher evaluation tool

1. Governing body will approve the evaluation tool to be used by administration for state-required teacher evaluations.

**ACTION ITEM**

**Motion made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

K. Credit Cards reassigned

1. Governing body will approve reassigning low limit credit cards.

**ACTION ITEM**

**Motion made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

L. Discipline Plan

1. The discipline plan needs to be approved for submittal to the state and posting for parents.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

N. Dress Code

1. The Governing Body will discuss if leggings are allowed.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

O. Policies and Procedures

1. The Fingerprinting Policy will be presented for approval.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

2. Volunteer Transportation Guidelines will be presented for discussion and approval.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

## **VI. OLD BUSINESS**

A. Reimbursement

1. Requests for reimbursements will be addressed.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

B. Financial Accounting

1. Governing Body will approve the payment of bills.

**ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

C. Teacher Sick Days

1. Board needs to decide whether teacher sick days carry over from last year.

**ACTION ITEM**

**Motion made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

## **VI. CLOSED SESSION**

A. The Governing Body will discuss chain-of-command procedures, parent complaint policy, and streamlining communications between the Governing Body and Administration.

B. The Governing Body will identify and discuss how to proceed with fulfilling duties.

C. The Governing Body will discuss recruiting to ensure diversity in professional representation.

D. Carrie Allard's meeting with State on Thursday September 30<sup>th</sup> and wants to share what board needs to know in regards to this meeting.

E. There will be further discussion on recruiting for future board members.

F. SEM implementation and Field Trip alignment with student learning.

• NOTE: The President or Vice President reserves the right to change the order of the agenda, and, if the agenda is not completed, to recess the meeting and continue on another specified date and time.

## **VII. ADJOURNMENT**

### **ACTION ITEM**

**Motion Made by:**

**Seconded by:**

**For:**

**Against:**

Governing Body action necessary. **APPROVE, DISAPPROVE, FORWARD, TABLE**

Respectfully submitted,

Denise Edwards

Member of Governing Body