

Minutes December 13, 2010

Meeting called to order at 5:32 p.m.

**Board present:**

Brenna Malone  
Mary Glaser  
Pat Sheehan  
Denise Edwards

**Public present:**

Carrie Allard  
Karen Cruson  
Dawn Courtney  
Lucy Downer  
Jon Gorman  
Yong Pratt  
Tammy Clack  
Heidi Hutchings  
Leslie Creel  
Colleen Rose  
Scott Rose  
Kellie Carroll  
Amber Carroll

**Staff present:**

Karen Ash  
Daryl Kuiper  
Debby Elvin  
Mark Paris

**Board not present:**

Maria Harris  
Jacque Sloan  
Ed O'Donnell

Approval of Minutes for October 20 and November 17

Mary made motion to approve minutes for October 20, 2010 and November 17, 2010

Pat seconded

All approved, motion passed

**REPORTS:**

**Administrative:**

Volunteers:

PTSO: Food drive underway, ends on the 15<sup>th</sup>. Wrapping and boxing will occur on the 17<sup>th</sup>. Younger students making wrapping paper. Several families within school community being served by the food/toy drive.

Facilities:

Most of the same things that needed taken care of at least meeting still need addressed.

Communications:

Parent letter sent out a week ago

#### Public Relations:

Staff and student council winter sing along at GBC Amphitheater on Wednesday 15<sup>th</sup>. Ptsos will be selling hot chocolate and coffee. Parents asked to bring goodies if they would like.

Privacy protection policy completed. Letter in mail from Nevada public safety and they are pleased.

Shot records were not analyzed to the person responsible for analyzing being sick.

Additional special ed money of \$22,000 available to us. Meeting on Jan 18<sup>th</sup> in Reno to complete this. Putting together a student intervention team and training in responsive intervention.

The NRS budget report looks like we are doing well. We did better than most of the other schools according to that letter in regards to getting our reporting done. We appreciate Mark's efforts in accomplishing this.

#### Dress code:

Daryl would like to suggest that administrator be able to make any further decisions in regards to dress code.

#### Discipline Policy

Group met and final copy completed and ready for board to approve.

#### Educational:

Captain Lehmann from Elko police department doing presentation tomorrow on harassment from 9-11 a.m. This is for the upper three grades so they can start to understand the severity of harassment and its consequences. Brenna questioned if outline was available for what was going to be covered in the presentation and if parents were going to be allowed to attend. Daryl sent out email and parents are welcome to attend. Brenna suggested that perhaps in the future there would be a time for parents to preview what the presentation is going to be about before making the decision as to whether their student is going to attend. Brenna was grateful that Captain Lehmann was available to attend to this matter promptly.

When Angela Blair was here the decision was made that she would return on professional development day in February to train the staff and would like to bring another speaker. The cost would be approx. \$2000.

Daryl has a letter from Amanda Hylton expressing interest in extra money for extra duties.

#### Enrollment:

We have lost approx 11 students. Have around 9 new students who have enrolled.

## **Financial:**

Mark Paris

Went over budget and also suggested that an account be opened for student council. Also went over unpaid bills report.

Karen Cruson asked whether increasing enrollment is the only option available or are their other options to consider. I.e.: parent volunteerism as a requirement.

Mark concurs that there are fundraising opportunities. We are not allowed to charge a tuition. There are grants available. Mark's concern with volunteers is you can't quote unquote fire them and they may also be unreliable. Brenna recalled the fiscal group from last year and asked when a good time would be for a meeting. Mark says that if we would like his involvement in this that January would be a good month. Daryl stated that Debby Elvin will be attending a fundraising symposium on Dec. 14<sup>th</sup> and that we are working towards getting some more funds. Karen Cruson referred to article highlighting ten highly functioning charter schools and some of the things that occur within those charter schools that make them successful. Mark reminds us that there are two controlling factors: one is the state rules and one is our charter. First and foremost we have to follow our charter. Carrie Allard stated that our state does not allow us take funds as a public school and that the founders looked at that extensively. Karen Ash said that some charter schools in Nevada require students to have certain supplies to cut down on the cost of supplies for the school.

Unpaid bills reports:

\$12,401.71

\$12,858.03

\$35,494.12

Special bank account for student activity funds (agenda item)

\$200 chip stone

\$200 Amanda Hylton

## **Educational:**

Report from Kim Paris:

Debby Elvin reporting for Kim due to emergency. Plan presented for reporting to board in regards to her work with the teachers. She presented a sample calendar of when she would be in the teacher's classrooms doing short observations and that teachers will know when some the observations occur and then a follow up meeting to discuss the observations will occur. This format provides purposeful and meaningful feedback for the teachers so they feel supported in their professional development. Common language needed between staff and Kim. This overall format will give a clearer view as to how we are working together to achieve the goals of EIAA.

She also presented a letter to staff, parents and students. She is going to implement a

more cohesive way to schedule meetings that she is able to keep herself available to our school's stakeholders. This will be posted on her door, and the administrator and the secretary will have it as well.

Debby reported that she has contacted the dept of Ed in regards to EIAA having grants available in regards to the reduced lunch program and that we can be a part of that report even though we don't have hot lunches.

### **New Business:**

Volunteer handbook  
Mary motioned to approve  
Denise seconded motion  
All in favor, motion passed

Teacher handbook  
Mary motioned to approve  
Denise seconded motion  
All in favor, motion passed

Teacher casual dress day  
It is overall consensus that teachers need to be professionally dressed five days a week as per board action taken on May 26, 2009.  
Denise motioned to keep teacher dress professional including Fridays  
Mary seconded motion  
All in favor, motion passed

Lego Robotics:  
After fiscal group meeting in January a more definitive decision can be made. Tabled.

Storage container (agenda item)

Piano:  
Karen Ash believes the piano can be used. Mark mentioned Janice Collette helped out with Christmas program last year and may be interested in helping. Brenna suggests that perhaps there is a way to utilize the piano in teaching. Yong Pratt mentioned that she had spoken with Pat last year in regards to a music program and that she has also spoken with Kim in regards to a music program. It is agreed  
Mary motioned to keep piano  
Pat seconded motion  
All in favor, motion passed

Panic bars:  
Debby Elvin spoke to the fact that teachers are concerned with kids in classroom. Daryl agreed that it is a concern and a necessity. It is agreed that a solution of some kind needs

to be found but it is not necessarily agreed that panic bars would solve the problem.  
Mary motioned that we purchase gates for each classroom not to exceed \$250 and that signs will be posted and education to parents, students and staff

Pat seconded motion

All in favor, motion passed

Ms. Hylton's request for additional pay for involvement with student council and year book. This would be a total of \$600 a year. Mark said these are usually extra duty pay and not subject to pers.

Denise motioned to approve \$300 to Ms. Hylton for her involvement in year book and \$300 for her involvement in student council for a total of \$600 payable at the end of the school year.

Mary seconded motion

All in favor, motion passed

**Detention Monitor**

Denise recommended that the teachers take one week detention duty every nine weeks to alleviate the need to pay extra money for the position. Daryl disagreed and doesn't feel like the teachers need the extra responsibility to what they are already doing. It was discussed that if a teacher feels the need to place a student on detention then they cover it.

Denise moved to not approve a paid detention monitor position

Pat seconded it

All in favor, motion passed

### **Old Business:**

**Financial Accounting:**

Mary motioned to approve payment of bills

Pat seconded motion

All in favor, motion passed

**Accounting:**

Discipline Policy  
Mary motioned to accept policy as presented

Denise seconded

All in favor, motion passed

### **Public Comment;**

Karen Cruson

Thanks board for time and energy for time spent serving on the board. Public apology for insensitive comments made at last month's meeting. Primary concern is for the school.

Knows that we may have controversy as the school moves forward.

Meeting adjourned at 7:22 p.m.