

Minutes January 20th, 2011 Elko Institute for Academic Achievement Governing Board Meeting

Board Present:

Brenna Malone
Mary Glaser
Ed O'Donnell
Jacque Sloan present by conference call.

Public Present:

Ginni Mariluch
Lucy Downer
Milton Alsdorf

Staff Present:

Kim Paris
Karen Ash
Mark Paris

Board not present:

Maria Harris
Pat Sheehan

Meeting called to order at 5:39 p.m.

Approval of Dec. 13th Minutes

Mary motioned to approve Dec 13th, 2010 minutes

Denise seconded motion

All in favor, motion passed

Reports:

Administrative

Volunteers:

Daryl was unable to attend meeting due to being out of state. However, governing board was provided with a list of current situations at the school. They were as follows:

Ptso had an idea for fundraiser for the Lego fund and this was alternative dress days. Students would be charged \$2 to wear appropriate street clothes and \$1 to wear the EIAA spirit shirt. These days would correspond with the EIAA board meeting days. All proceeds to benefit the Lego Fund. It was agreed that the administrator would make decision for "lego alternate dress days".

Facilities:

Inspection reports from the building dept and fire dept. Only two items remain and that is the anchorage of two bookcases and a trap cover in the girls' restroom. We need some help with this from volunteers.

The building was built after the ban on asbestos so we are clear on any additional requirements.

Communications:

Parent letter was sent

Public relations:

January 25th there will be a drug awareness class for parents from 7:00-9:00 p.m. This is open to the community.

Regulatory Issues

Shot records have been analyzed.

Student Intervention Team has been formed and Response To Intervention plan has been initiated to handle unusual educational issues.

School Improvement Plan documentation has been sent in.

Disciplinary issues:

Two students suspended, one for two days and one for five.

Debby Elvin; assistant administrator

Provided a summary of current IT issues and progress. Purchased two switches, donated ones went bad, had borrowed ones. Found 48 ports instead of 24. They are not refurbished they are brand new with lifetime warranty. Purchased firewall for \$300. Its required for us to qualify for e-rate program. Discovered Oasis terminated one of our DSL. Didn't tell us, Debby inquired if we were paying for two and we were, Debby called and terminated one. There seemed to be some issues with Oasis, Debby started inquiring of all they had done. Oasis has a short list of work performed and work tickets. Oasis called a meeting with Daryl, Debby and Leslie. Said they were doing more work than they were getting paid for. Said they were going to have to take back borrowed switches which prompted our purchase of new ones. Oasis has asked for us to increase their pay by 10,000 on next contract. Originally said they would go down to \$15,000 from \$20,000. Debby contacted another company over Christmas break. Front Point would monitor us consistently. They have been established 16 years. Already has clients in Elko, including McMullen-McPhee. Gave us a bid for unlimited support 24 hours a day. Initial switch over would happen on weekend and he would wave \$150 hour fee if we pay for his room and gas. Debby went over some of the pros and cons of using Front Point or another independent IT service.

Educational

Professional Development day will be February 4th. Angela Blair, Nevada Special Ed consultant will be speaking.

Allison Lange has been hired as our speech therapist as of the 17th of January.

There are not any current staff issues.

Newmont Gold donated five servers to us. EIAA purchased new switches and Oasis is updating our IT capabilities.

Kim Paris: gave summary of collaboration accomplished with teachers thus far and the schedule of how she is implementing meetings with teachers and working towards helping them implement curriculum in the classrooms. She has observed in one classroom in the Kindergarten to 4th grades. There is a long term substitute in one classroom and Kim has been helping this sub with details. Remaining classrooms will be visited early next week. In the 5th-8th grade classrooms she has observed in all classrooms and completed the documentation. Collaboration and follow up with 4 teachers will occur Friday and Monday she will meet with 3 teachers. She has also been in classrooms to co teach in addition and teaching lessons in Science, Math and Creative Thinking. Her goal for February is to have all classroom observations completed and have follow up meeting with all teachers. The conversations will be to address using the curriculum and how she and teachers can work together to make it happen on a regular basis as well as discuss ways to improve instruction using the curriculum. Her intentions are to become a partner with the teachers, so that they can work as a team in order to grow professionally to create a learning environment that helps students to grow academically and socially. She feels it is going well with new scheduling that has been worked out and wants to thank those who have helped her with this process.

Financial

Mark Paris; McMullen-McPhee

Total bills: \$16,776.24
\$16,963.84
\$23,231.87

Mary motioned to approve bills as presented

Ed seconded motion

All in favor, motion passed

Public Comment

Milton Alsdorf: Representing Gideons International. This is a group of Christian business and professional men. Members of Gideons come from different evangelical churches throughout community and essentially around the world. Asking permission to pass out small new testament bibles to the kids. Have approached the Elko County School District and been allowed to pass out small bibles. Sidewalk distribution. Concerns were expressed over the legality. Mr. Alsdorf reassured that it was legal as long as they were not entering the school building or on actual school grounds. Mr. Alsdorf expressed that he was trying to be courteous in having the school approve of the distribution. Item will be put on the agenda for the February meeting.

New Business

Storage unit: new units being built and storage container will be in the way. Set aside decision on moving storage unit until June. Debby will look into disposal of computers in storage unit.

Tabled

Administrator Selection Group

Mary gave an update on progress in the process of finding an administrator. They have contacted three people. Two people that were contacted have not responded as of yet. One letter sent that thanked person for their interest. Of the three candidates, one is in New York and selection group would like to invite candidate for a face to face interview during spring break. Selection group would like to extend the interview process and reopen advertisement for the position again in April. They have begun the process of looking for an interim but haven't come up with anyone yet. There is a contact list and the selection group members have contacted everyone but haven't had many responses. Those that have responded aren't able to do it.

Discipline

Plan for taking care of discipline issues during transition between administrators. Waiting for a call from Tom from the state. Brenna will get more guidance from Tom on this.

Old Business

Bank account for student council. Auditors suggested we open account for student council. Need to decide who the signers are. Lori, Debby, Ed & Kim as signers

Mary motioned to set up student council bank account with signers Lori, Debby, Kim and Ed

Ed seconded motion

All in favor, motion passed

Open meeting closed at 7:10

Closed session

Open meeting came to order at 8:09 p.m.

Ed motioned for Brenna to address parental concerns

Mary seconded motion

All in favor, motion passed

Mary motioned to adjourn meeting

Ed seconded motion

All in favor

Open meeting adjourned 8:10