

**Elko Institute for Academic Achievement**

**Student Registration Form 2010-2011**

**Entering Grade level: K, 1, 2, 3, 4, 5, 6, 7, 8**

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<b>Last name</b>	<b>First name</b>	<b>Middle</b>	<b>DOB (M, D, YR)</b>	<b>Gender (M or F)</b>
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<b>Physical Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
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<b>Mailing Address (if different from physical address)</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
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**PARENT(S)/GUARDIAN(S) INFORMATION:**

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<b>Last Name</b>	<b>First Name</b>	<b>MI</b>	<b>Home ph #</b>	<b>Cell ph #</b>	<b>Wk ph #</b>
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<b>Last Name</b>	<b>First Name</b>	<b>MI</b>	<b>Home ph #</b>	<b>Cell ph #</b>	<b>Wk ph #</b>
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<b>Emergency Contact Name - # 1</b>	<b>Phone #</b>	<b>Emergency Contact Name - # 2</b>	<b>Phone #</b>
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**Has student ever received services from any of the following services? (Circle all that apply)**      **Special Education or Speech**      **504**      **Gifted**

**Has student ever been expelled from school? (Circle one)    YES    or    NO**

Parent(s) are responsible for supplying EIAA with a copy of the following documents to complete the registration process:

REGISTRATION FORM \_\_\_\_\_ IMMUNIZATION RECORDS \_\_\_\_\_ BIRTH CERTIFICATE \_\_\_\_\_ MEDICAL UPDATE FORM \_\_\_\_\_ FERPA \_\_\_\_\_

Student LEGAL name: \_\_\_\_\_

Student likes to be called: \_\_\_\_\_

Current Age: \_\_\_\_\_

DOB: \_\_\_\_\_

SN: \_\_\_\_\_

What is the primary language spoken in your home? \_\_\_\_\_

ETHNICITY: (Circle One ONLY)

Previous school the student attended: \_\_\_\_\_

A – White (not Hispanic)

B – Black

Address of previous school: \_\_\_\_\_

C – Asian/Pacific Islander

D – American Indian

\_\_\_\_\_

E – Hispanic

F – Alaskan Native

Phone #: \_\_\_\_\_ Previous grade level: \_\_\_\_\_

**FATHER'S INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

EMPLOYER PH #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

LIVES WITH STUDENT? (Circle one)      YES      NO

**MOTHER'S INFORMATION:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_

**EMPLOYER:** \_\_\_\_\_

**EMPLOYER PH #:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**LIVES WITH STUDENT? (Circle one)      YES      NO**

**\*\* PARENTS STATE LAW REGARDING MINORS AND USE OF TOBACCO, ALCOHOL, ILLEGAL DRUGS, AND WEAPONS WILL BE INFORCED. VIOLATION WILL LEAD TO DISCIPLINARY ACTION WHICH MAY INCLUDE EXPLUSION FROM THE PROGRAM.**

**\*\* Parent understanding My signature on this enrollment form is acknowledgment that I know my student is no longer enrolled in a home school program or a County District School. Elko Institute of Academic achievement is a non-accredited public school in the State of Nevada sponsored by the Nevada State Board of Education.**

**\*\*Parents understanding: My signature on this enrollment form is acknowledgement that I know my student is no longer enrolled in a home school program or a County District School. Elko Institute for Academic Achievement is a non-accredited public school in the State of Nevada supported by the Nevada State Board of Education.**

**\*\*Parent understanding: My signature on this enrollment form is acknowledgment that I am giving EIAA permission to obtain educational records from my child's previous school or schools.**

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date

**ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT**

**Federal Education Rights and Privacy Act**

**FERPA**

**By attending Elko Institute for Academic Achievement, several issues arise in regard to FERPA. Information about elementary students cannot be shared with other institutions without a parent's written consent.**

**By signing this document, the student and the parent/guardian understands and agrees that student information will be shared by Elko Institute for Academic Achievement with the legal guardian and the student. All other FERPA laws apply ensuring that student data is not shared with any other agency or institution without parent/guardian or student consent.**

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**Parent/Guardian Signature**

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**Date**

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**Student Signature**

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**Date**

**ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT**

*Notification of Rights: Elementary and Secondary Schools*

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days or the day the school receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal (or appropriate official), clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. (OPTIONAL) Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or eligible student of the records request unless it states in its annual notification that it intends to forward records upon request.]
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office/U.S. Department of Education

400 Maryland Avenue, SW Washington, DC 20202-4605

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Parent/Guardian Signature

Date

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Clearly print the legal name of your child attending EIAA

ELKO INSTITUTE FOR ACADEMIC ACHIEVEMENT

Notification of Rights: UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (**PPRA**)

\***PPRA** affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

**Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):**

1. Political affiliations or beliefs of the student or student’s parent
2. Mental or psychological problems of the student or student’s family
3. Sex behavior or attitudes
4. Illegal, anti-social, self-incriminating, or demeaning behavior
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
7. Religious practices, affiliations, or beliefs of the student or parents
8. Income, other than that as required by law to determine program eligibility

**Receive notice and an opportunity to opt a student out of:**

1. Any other protected information survey, regardless of funding
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law
3. Instructional material used as part to the educational curriculum

**Inspection, upon request and before administration or use:**

1. Protected information surveys of students
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes
3. Instructional material used as part of the educational curriculum

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law. Elko Institute for Academic Achievement will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Elko Institute for Academic Achievement will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Elko Institute for Academic Achievement will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Elko Institute for Academic Achievement will make this notification to parents at the beginning of the school year if the district has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided and opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office/US Department of Education

400 Maryland Avenue, S.W.

Washington, DC 20202-5901

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Parent/Guardian Signature

Date

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Clearly print the legal name of your child attending EIAA

*\*I acknowledge that I have read and understand this form provided by Elko Institute for Academic Achievement*

